



National Association for Proficiency Testing

A Non-Profit Organization Dedicated to Excellence in Metrology & Test Measurement

Shipping & Receiving Form

Submit this information to NAPT immediately upon receipt of artifact. Complete the balance of the form upon shipping and submit once again.

You may fax to (305)425-5728, e-mail to napt@proficiency.org, or enter information directly online at www.proficiency.org.

Your Company Name: _____
Main Contact Name: _____
Name of ILC/PT: _____

RECEIVING THE ARTIFACT

If you notice damage when unpacking the artifact, notify NAPT immediately for instructions.

Date Artifact Received: _____
List All Items Received: _____

Any Visible Damage to Artifact? _____
If yes, please describe & contact NAPT ASAP for instructions: _____

SHIPPING THE ARTIFACT

Participants are required to ship 2nd day air via UPS or FedEx.

Date of Participation: _____
Date Artifact Shipped: _____
How Was it Shipped: _____
Tracking Number: _____

Artifact Shipped to:
Company/Organization: _____
Attn: _____
Address: _____

Comments: _____

